



## Job Posting: Director of Family Engagement

**West End Synagogue**, a Reconstructionist Congregation on New York's Upper West Side, is dedicated to the continuous exploration of Jewish life, in all its richness and diversity. Our mission is to develop, nurture and transmit a Reconstructionist approach to Judaism by building an intellectually challenging, spiritually vibrant and mutually supportive community. We respect diverse approaches to Judaism and encourage multiple points of access to Jewish observance and study.

We are seeking a Director of Family Engagement who will manage and lead all aspects of our Jewish Family Life and Learning Program (JFLL), our congregation's child and family program. This includes overseeing our afterschool classes and coordinating the Shabbat and holiday programming for JFLL in conjunction with clergy and lay leadership. JFLL encompasses an array of age-appropriate programming and activities for families and children ages 0-18.

### Key Responsibilities:

- Work collaboratively with lay leadership, clergy, staff, and parents in a team-oriented environment to engage families deeply in Jewish learning and living.
- Under supervision of clergy, manage all aspects of the JFLL program, including: implementing and updating existing Jewish studies curriculum; developing and leading Shabbat and holiday programming; working collaboratively in the B'nai Mitzvah curriculum; implementing and evaluating programs; hiring and supervising staff; and coordinating family programming, outreach, in-reach and marketing.
- Work with member families and partner with lay leadership/committees to expand opportunities to integrate families – both those whose children attend the JFLL program and those who participate in other programs – into broader synagogue life and intergenerational programs.
- Lead and continue to develop existing teen and youth groups, including curriculum, yearly Religious Action Center (RAC) trips, and social field trips.

### Desired Qualifications:

- Commitment to instilling a progressive approach to Judaism
- Familiarity and comfort with Reconstructionism
- MA in Elementary or Jewish Education or a closely related field (or equivalent experience)
- At least 2 years' experience in Jewish family education
- Must have experience with elementary-age children, and preferably with a range of age groups
- Proficiency with social media such as Facebook, Twitter, and Instagram.

### Schedule:

This is a 2.5 day/week (0.5 FTE) position. The schedule is flexible but must meet programmatic needs and must include:

- Tuesdays 3-6pm for JFLL classes
- Some Wednesday evening availability as needed to attend Board and committee meetings
- Two Saturdays and one Friday evening per month (approximately)
- Presence at all JFLL holiday programs, including High Holy day programs
- Participation in evening/weekend teen and youth group programming
- Occasional full weekends for events such as the RAC and the annual WES retreat

**Salary Range:** commensurate with scope of responsibilities and experience

Preferred experience: 2 years

Preferred Degree: Master's

**Job location:** West End Synagogue, 190 Amsterdam Avenue, New York, NY 10023

Please send cover letter and resume via email to:

Chair, Director of Family Engagement Search Committee, West End Synagogue.

[Familyengagement@westendsynagogue.org](mailto:Familyengagement@westendsynagogue.org).